



DEPARTMENT OF THE AIR FORCE

HEADQUARTERS ELECTRONIC SYSTEMS CENTER (AFMC)

HANSCOM AIR FORCE BASE, MASSACHUSETTS

2 JUNE 2003

MEMORANDUM FOR:

FROM: ESC/DIVK
45 Arnold Street
Hanscom AFB, MA 01731-2102

SUBJECT: Request for Quotation - iLinks
F19628-03-Q-0007

1. In accordance with the referenced GSA Schedule Contract, we are requesting a fixed priced labor hour quotation and a Statement of Work to accomplish the iLinks effort. Attachment 1 to this request is the Statement of Objectives (SOO) for Product Development that outlines the work to be performed and the other parameters for your proposal.
2. The offer that you submit, at a minimum, shall contain the hourly rates as contained in you GSA contract (or lower/discounted rates). Discounted rates are strongly encouraged. Your proposal shall also include any other estimated incidental costs related to the performance of the services ordered (e.g. reimbursement of travel costs at rates provided in the Joint Travel Regulation (JTR), Travel to be evaluated at \$68,000 and Material and Other Direct cost (ODC) at \$319,000. Please provide this information in addition to; your cost quotation following the B-Table format in the Instructions for iLinks Quote Preparation at Attachment 2. Proposals will not be more than two (2) pages for the Executive Summary and twelve (12) pages for the Technical Proposal. The Government reserves the right to award without discussion.
3. The Government will review all areas (technical/management, past performance, cost/price) in making a best value selection in accordance with the Best Value Evaluation Criteria at Attachment 3. After responses have been evaluated, the order will be placed with the GSA Schedule Contract holder that presents the best value based upon an integrated assessment of technical and management capabilities, past performance, and cost/price. We intend to award to only one GSA Schedule Contract holder.
4. Your proposal (one (1) hard copy and (1) copy in electronic CD-ROM format) must be submitted to arrive in this office no later than Friday 13 June 2003, 1500 hours, Eastern Standard Time.
5. Questions may be submitted electronically to Kent Kinal, Contracting Officer, ESC/DIVK at Kent.Kinal@hanscom.af.mil, and to Lt. Andrea Peer, iLinks Program Manager, ESC/DIV, at Andrea.Peer@hanscom.af.mil. If further information is needed, please contact the undersigned at (781) 377-1273.

KENT KINAL

Contracting Officer

Tactical Data Link Program Office